

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1938
September 8, 2020**

OFFICIAL MINUTES

- Members Present:** Robert Van Wicklin, William Murphy, Shana Chudy,
Debra Golley, Karl Northup, Roger Spell, Leonard Zlockie
- Members Absent:** All present
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz
- Staff Absent:** None
- Others Present:** Schavon Byroads

Call to order of meeting
President Van Wicklin called the regular meeting of September 8, 2020 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call
All present

Changes, Additions and Deletions to the Agenda
ADDITIONS:

- 16. Personnel:**
- g.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Patricia Furlong-Crowe to the substitute teacher list (non-certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.
- h.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sara Cranmer to the substitute teacher aide list at a rate of \$11.80 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.
- i.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Marcie Rust to the position of part-time teacher aide at a rate of \$11.80 per hour effective tentatively September 23, 2020. This appointment carries a one-year probationary period which will begin on tentatively September 23, 2020 and end on tentatively September 23, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

Approve Agenda
Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the September 8, 2020 Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

- 15. New Business:**
- a.** Moved by Golley, seconded by Murphy, IT IS HEREBY RESOLVED that, Roger Spell be and hereby is appointed as a member of the Board of Education of the Ellicottville Central School District to fill the vacancy created by the resignation of Carl Calarco, which appointment, pursuant to law, shall continue to the next regular school district election.
The Oath of Office was administered to Mr. Roger Spell.
- Yes – 6
No – 0
Carried**

Public Comment
None

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Presentations & Reports

None

Communications, Commendations

None

Informational Items

None

Superintendent's Report:

1. We're Open!!! Nice to see the kids back in the building. Most were happy to be back in school. For the most part it went smooth. Social spacing in the AM went well. Have to work on the end of the day bus runs.
2. Department of Health needed us to tweak our plan. They called last week and said it had to be done ASAP. They reviewed the original plan and never looked at the revised plans.
3. Desk Guards are in. Working well in the Elementary.
4. Will discuss re-opening later in the meeting.
5. Report Cards – Governor discussing that districts have to report daily on their health screenings. Have to report even if you do not have any positive cases.
6. Still working on a few housekeeping items. Will get better as time goes on.
7. Great team here at ECS!!!! All Staff working together.

Principals Reports:

Erich Ploetz: MS/HS Principal – Mr. Ploetz stated that he does not have a formal report but would like to highlight a few observations.

1. Echo Mr. Miller – not a perfect opening, need to tweak transportation. Not an easy task to develop routes.
2. Extremely proud of all of our staff. Everyone chipped in to help. Even students. A few seniors pitched in to help guide underclassmen to homerooms. Masks were not an issue. All students had them. Mr. Ploetz stated that he felt most students appreciated being on campus today.
3. We built a new schedule. A new bell schedule is up and running and working!
4. Teachers have been very flexible. Room sterilization schedule is working.
5. Very proud of the MS/HS. It was a great opening day.

Maren Bush: Elementary Principal/Director of Curriculum

1. Arrival was great. Parents dropping off students followed protocol.
2. Visited every classroom today. Lots of High 5's. All students were wearing masks and loving the barriers.
3. Special area teachers are going room to room.
4. Sanitization – no issues.
5. Transportation – AM no problems. PM had a few minor hiccups causing busses to run a few minutes late.
6. Awesome, Awesome!! Staff, everyone pitched in to help. Thank you!

School Business Executive Report:

Aimee Kilby

1. Year-end audit still in process, received audit entries 9/4/2020.
2. Staff have been questioning their benefit time balances....."Process It" is fixed and tracking benefit time correctly, but then there was a slight hiccup with Process It and Wincap "talking" to each other, so that was just fixed 9/3/2020, so balances should be correct on the 9/25/2020 paycheck.
3. Taxes were picked up on 8/24/2020 in the pm and they were then mailed out on 8/31/2020 (around 3:00 pm), so we met the deadline of having them out by 9/1/2020. Payments are coming in and the drop boxes are working well.
4. ST-3, Transparency Report, Audit and Closing of the books for the 2019-2020 are all a work in progress.
5. Final Audit will be presented at the 9/29/2020 Board Meeting and there will be an Audit Committee Meeting that night at 5:00 p.m. Both the audit committee meeting and the Board presentation will be virtual, via Zoom or a similar format. More information to come.

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Consent Items:

Moved by Northrup, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of August 25, 2020
- b. Acknowledgement of the September 1, 2020 Claims Auditor Report

**Yes – 7
No – 0
Carried**

Committee Reports:

None

Discussion Items:

2020/2021 School Re-Opening Plan – Superintendent Miller discussed the following:

- 1. Posters, arrows on the floors, mask signs, 6 ft. signs all around the building. We will continue to talk to the kids and train them.
- 2. Fire Drills are to be run every month, even in the winter.
- 3. Disposable cups at water fountains.
- 4. Transportation – bigger challenge than we anticipated. Shoutout to Joe Schultz and Todd Lovell for working this weekend to finish up the runs.
- 5. Working on donors to purchase iPad's. Donation later in the agenda from Tony Cassetta. Title I carryover funds will be used. Waiting for the final amount. We have a group that may be willing to match funds, once we find out how much we have left in Title I.
- 6. Covid – 19 Screening Form – have to do a bit of work on this.
- 7. NYSPHSAA – last Friday we received some guidance regarding interscholastic sports.
- 8. Fire Drills and Lockdown Drills – will start having them once we are all in the building.
- 9. Three families still owe tuition.

Sports

Districts were supposed to get guidance last week. NYSPHSAA sent guidance out around 8 pm last Friday. There was a Section VI meeting today and they sent out a survey they want districts to answer. There is still no information regarding locker rooms, shared equipment, time frame for high risk sports, practice activities for high risk sports and a few others. They did clarify that students on 100% remote instruction can participate. Specific guidelines per sport, practice times, concussion protocol, number of spectators allowed, etc. are still being looked at. Each district in the Section gets a vote. Superintendent Miller and Dave McCann, Athletic Director kicked it around a little and they were leaning towards the September 28th start date. They are hoping to have more direction by then. Superintendent Miller stated that the districts do have an option to write something in or choose one of the four options. Deb Golley & Shana Chudy stated that they want to see games and not just practices for high risk sports. They would like to see the Section commit to games. President Van Wicklin stated that it unrealistic for them to commit as to whether or not games can be played for high risk sports. He stated that he felt they should postpone games, and that it is just one more thing for schools to deal with along with re-opening. Shana Chudy stated that she thinks the kids should be able to play sports, as they have been playing organized sports all along (club leagues and youth sports). Superintendent Miller stated that it looks like the Board is leaning towards Option #4 with a sentence added to allow for games in high risk sports and not overlap seasons. Superintendent Miller stated that he is not ready to address levels yet as districts need to see what the final decision is. An option is to run Club Sports if games are not available for junior varsity and modified.

Old Business:

None

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New Business:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Van Wicklin, Board of Education President, approval of Roger Spell to the following board committees for the 2020-2021 school year: Health & Safety, Technology and Strategic Planning.

**Yes – 7
No – 0
Carried**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, due to circumstances related to COVID – 19, the Board of Education hereby authorizes the Superintendent or the Superintendent's designee to conduct remote student disciplinary hearings held pursuant to New York State Education law 3214 by way of video conferencing; telephone testimony; or video conferencing and/or telephone testimony.

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of \$6,000 from the Cassetta Fund to purchase iPad's for ECS students.

**Yes – 7
No – 0
Carried**

Personnel:

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Luke Campbell to the position of full-time cleaner effective tentatively September 25, 2020. This position carries a one-year probationary period which will begin on tentatively September 25, 2020 and end on tentatively September 25, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Spell, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Clara Kosinski to the position of Substitute Caller for the 2020-2021 school year retroactive to July 1, 2020.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jody Maynard to the position of cafeteria worker effective September 9, 2020 at a rate of \$11.80 per hour. This position carries a one-year probationary period which will begin on September 9, 2020 and end on September 9, 2021. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Reann Ehman to the position of long-term substitute teacher for 1st grade effective retroactive September 2, 2020 at a rate of \$140 per day.

**Yes – 7
No – 0
Carried**

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Moved by Spell, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Glenn Hall to the position of long-term substitute teacher for Science effective retroactive to September 1, 2020 at a rate of \$140 per day.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of LaDonna Freundsuh to the position of long-term substitute for remote instruction at a rate of \$85.00 per day, effective retroactive to September 2, 2020.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Patricia Furlong-Crowe to the substitute teacher list (non-certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sara Cranmer to the substitute teacher aide list at a rate of \$11.80 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Chudy upon the recommendation of Robert Miller, Superintendent of Schools, approval of Marcie Rust to the position of part-time teacher aide at a rate of \$11.80 per hour effective tentatively September 23, 2020. This appointment carries a one-year probationary period which will begin on tentatively September 23, 2020 and end on tentatively September 23, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Policy
None

CSE/CPSE Recommendations:
Moved by Spell, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900501386, 900501397, 900500756) at its meeting on September 8, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (August 3 – September 2, 2020).

**Yes – 7
No – 0
Carried**

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Executive Session

Moved by Northrup, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to enter into executive session at 7:05 pm to discuss one specific personnel item and two contractual items (ETA).

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Spell, to come out of executive session at 7:45 pm and return to the regular meeting.

**Yes – 7
No – 0
Carried**

Adjournment of Meeting

Moved by Zlockie, seconded by Northrup, to adjourn the regular meeting of September 8, 2020 at 7:50 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk